



Republic of the Philippines  
**Department of Education**  
Region XII  
**Division of Sarangani**  
Alabel



**Division Memorandum**  
No. 341, s. 2014

To : All Public Schools District Supervisor  
Secondary Schools Heads/ Principals  
Integrated School Heads / Teacher Leader

From :   
ISAGANI S. DELA CRUZ, CESO V  
Schools Division Superintendent

Subject : **Orientation-Workshop on Access, Learning Resources,  
Teachers Development of LR Plan in line with AIP/SIP  
process**

Date : October 7, 2014

1. The Sarangani Division LRMD Section will convene a 2-day orientation and workshop on LRMDs related matters to structure, Function, Roles and Responsibilities of School/District, including the access and development of LR Plan in line with AIP/SIP process.
2. The participants in this activity are divided into two (2) batches. The venue is at the Division New Conference Hall. Below is the schedule and corresponding participants.

**October 17, 2014**

19 Districts – 1 ICT Coordinator or LR Coordinator per District  
33 Secondary Schools – Principal or ICT Coordinator or Subject Coordinator knowledgeable in ICT per school

**October 18, 2014**

47 Integrated Schools Head or ICT or Subject Coordinator knowledgeable in ICT.

3. Participants are expected to be at the venue before 8:00 A.M. on the specified date.
4. There will be no registration fee. Traveling expense is chargeable against local funds or MOOE, subject to COA auditing rules and regulation.
5. Wide dissemination and compliance of this memorandum is enjoined.



Integrity-Professionalism, Efficiency, Accountability, Commitment, Equity



*"Ang batang Sarangan, dapat nasa paaralan."*